
HAPPY BODY STUDIO

How to purchase your pass & book a class:

- Select the first class you would like to attend;
- Beside 'Pilates Single' press select to add 1 class to the cart;
- Below the Single class it should say 'Can be booked using class pass' for which you then select '**class passes**'. This will then take you to a page explaining '**Pilates 8 Class Pass**'.
- Press '**Select**' and then press '**view selections**' and this will take you to a page with a summary of your bookings. Select 'Book Now' and then follow the instructions of the booking system to checkout.
- Each time you log in, the system will know how many passes you have left.

OR

- **To book multiple classes** in one transaction; find the class and press 'Select' beside Pilates Single to add to cart & repeat this step for each class you would like to book. You will see a cart beside the date if it is in your basket.
- Once you have added all of your classes to the cart, below the Single class it should say 'Can be booked using class pass' for which you then select '**class passes**'. This will then take you to a page showing the class pass bundles.
- Press '**Select**' on your preferred pass and then press '**view selections**' and this will take you to a page with a summary of your bookings. Select 'Book Now' and then follow the instructions of the booking system to checkout.

Managing your own bookings:

The booking system will allow you to transfer a booked class to an alternative date up to 2 hours before the class or cancel a class entirely 24 hours before a class, follow the instructions below. Unfortunately, if you miss the timings above, a pass will be lost.

Transferring & Cancelling Classes:

- Go to your bookings page, find the specific booking you would like to cancel/transfer and then click the booking code link e.g. (XYRDR);
- Click ticket options and then click Transfer Ticket or Cancel Ticket.
- When transferring the ticket; in the first drop down menu, find the class (e.g. Monday 1930 Pilates) and in the second drop down menu, select the preferred date & time you would like to transfer to and press save.

Any issues or questions, do not hesitate to get in touch with the studio and Daire will be happy to help.